



# Detailed Expenditure Enquiry by Project

## Detailed Expenditure Enquiry by Project

As the name suggests, this report provides a detailed listing of all expenditures charged to a project from CHRIS, Accounts Payable (AP) and by journal.

It can be used to identify individual invoices (to provide copies to auditors/Research Operations Office) as it includes both the supplier name and their invoice number. VAT on invoices for non-reclaimable grants is shown separately.

This report is best run in Excel.

Grants Transactions - Expenditure Detail Query by Project Organisation												
Project Organization	Award Number	Project Short Code	Task Number	Expenditure Category	Expenditure Type	GL Date	Transaction Date	Expenditure Comment	Supplier Name	Invoice Number	PO Number	Expenditure
ZZ_Ecology	RG12345	ZZAG/432	1	POOLED LABOUR	PL TECHNICAL	31-Jan-14	1-Jan-14	Pooled Labour				869.61
ZZ_Ecology	RG12345	ZZAG/432	1	STAFF COSTS	STIPENDS	31-Jan-14	31-Jan-14	CHRIS: 1 30001111 SOAP J ZZAG/432.01.RG12345.ABAE				3,134.99
ZZ_Ecology	RG12345	ZZAG/432	1	OTHER COSTS	OTHER COSTS/CONSUMABLES	1-Feb-14	27-Jan-14	OLIGO	INTEGRATED DNA TECHN	6488107	1802468	8.12
ZZ_Ecology	RG12345	ZZAG/432	1	OTHER COSTS	OTHER COSTS/CONSUMABLES	7-Feb-14	6-Feb-14	EMEA CC-HE contract uplift Imac	APPLE DISTRIBUTION INT	4508437790	1809450	45.60
ZZ_Ecology	RG12345	ZZAG/432	1	OTHER COSTS	OTHER COSTS/CONSUMABLES	13-Feb-14	6-Feb-14	IMAC 27-inch	APPLE DISTRIBUTION INT	4508593609	1809450	2,074.00
ZZ_Ecology	RG12345	ZZAG/432	1	OTHER COSTS	OTHER COSTS/CONSUMABLES	13-Feb-14	6-Feb-14	IMAC 27"	APPLE DISTRIBUTION INT	4508593609	1809450	414.80
ZZ_Ecology	RG12345	ZZAG/432	1	STAFF COSTS	STIPENDS	28-Feb-14	28-Feb-14	CHRIS: 1 30001111 SOAP J ZZAG/432.01.RG12345.ABAE				3,199.97
ZZ_Ecology	RG12345	ZZAG/432	100	ESTATES COSTS	ESTATES COSTS - CHEST	28-Feb-14	1-Feb-14	Expenditure For FEC Non Direct				963.63
ZZ_Ecology	RG12345	ZZAG/432	100	ESTATES COSTS	ESTATES COSTS - DEPT	28-Feb-14	1-Feb-14	Expenditure For FEC Non Direct				160.61
ZZ_Ecology	RG12345	ZZAG/432	100	INDIRECT COSTS	INDIRECT COSTS - CHEST	28-Feb-14	1-Feb-14	Expenditure For FEC Non Direct				2,765.65
ZZ_Ecology	RG54321	ZZAG/123	1	OTHER COSTS	OTHER COSTS/CONSUMABLES	23-Oct-17	13-Oct-17	[urlId] 105355412~ConfigurationID 3	SIGMA-ALDRICH CO LTD	8105237921	2827643	90.00
<b>Summary</b>											<b>2,349,168.70</b>	
25 Oct 17											11:05:09	

### Run options include:

- Individual or multiple project codes
- Single, all or a selection of project statuses
- Specific date range by either GL or Transaction, or project-to-date

**Expenditure Detail Enquiry by Project by Project Organisation Parameters**

Click on School, Project, Organisations will automatically populate.

Current School Structure

Click on Project Organisation, Project short code will automatically populate

Project Organization

Click on Project short code (or multiples)

Choose status (multiples allowed)

1000

ACTIVE

APPROVED

AT RISK

CLOSED

PENDING\_CLOSE

SUBMITTED

UNAPPROVED

Select GL Date Range (optional) OR

From: 2017

Jan	Feb	Mar	Apr	May	Jun
Jul	Aug	Sep	Oct	Nov	Dec
Mon	Tue	Wed	Thu	Fri	Sat
					1
2	3	4	5	6	7
8	9	10	11	12	13
14	15	16	17	18	19
20	21	22	23	24	25
26	27	28	29	30	31

Earliest date

To: 2017

Jan	Feb	Mar	Apr	May	Jun
Jul	Aug	Sep	Oct	Nov	Dec
Mon	Tue	Wed	Thu	Fri	Sat
					1
2	3	4	5	6	7
8	9	10	11	12	13
14	15	16	17	18	19
20	21	22	23	24	25
26	27	28	29	30	31

Latest date

Cancel < Back Next > Finish