



Account Analysis- Transaction Detail (UFS) – Excel Version

This **UFS, General Ledger** report provides detailed information about individual transactions that have been posted to the General Ledger from other modules such as Accounts Payables (invoiced expenditure), Payroll and Accounts Receivable (sales invoices and income received).

Responsibility CAPSA GL Dept. Supervisor/User/Enquiry

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Report parameters

	Low	High
Entity	U	U
Department	ZZ	ZZ
Cost Centre	ZZAA	ZZAA
Source of Funds	AAAA	AAAA
Transaction	EBBZ	EBBZ
Spare	0000	0000

Currency

It also has a STAT option to allow for reporting on the physical number (as opposed to value) of CUEF units

Example report output

Once Saved As and then opened into Excel, the workbook will contain two worksheets.

Worksheet 1: Report information

Worksheet 2: Transactions.

Worksheet 1

A	B	C	D	E	F	G
Report Name	Account Analysis - Transaction Detail - Excel Version (UFS)					
Report Date	09-Feb-2017 09:50					
Parameters Entered						
Department	ZZ					
Min Code Combination	U.ZZ.ZZAA.AAAA.E000.0000					
Max Code Combination	U.ZZ.ZZAA.AAAA.Z000.0000					
Min Period	JAN-17					
Max Period	FEB-17					
Currency	GBP					
Notes:						
The Reconciliation section below should show no difference between the sum of transactions and the check total						
Reconciliation		Transactions				
Sum of transaction amounts		4,545.92				
Check total		4,545.92				
Difference		0.00				

Worksheet 2

Posted	Period	Entity	Dept	CC	SOF	Tran	Spare	Category	Source	Batch Name	Description	Ref 1
27-JAN-2017	JAN-17	U	ZZ	ZZAA	AAAA	ELCO	0000	Purchase Invoices	Payables	Payables A 2750881 19718728	New Brunswick Freezer HEF U410 -85°C	SCIENTIFIC LABO
27-JAN-2017	JAN-17	U	ZZ	ZZAA	AAAA	ELCO	0000	Purchase Invoices	Payables	Payables A 2750881 19718728	New Brunswick Freezer HEF U410 -85°C	SCIENTIFIC LABO
18-JAN-2017	JAN-17	U	ZZ	ZZAA	AAAA	ELCO	0000	Purchase Invoices	Payables	Payables A 2749860 19659581	New Brunswick Freezer HEF U410 -85°C	SCIENTIFIC LABO
27-JAN-2017	JAN-17	U	ZZ	ZZAA	AAAA	ELCO	0000	Purchase Invoices	Payables	Payables A 2750881 19718728	New Brunswick Freezer HEF U410 -85°C	SCIENTIFIC LABO
18-JAN-2017	JAN-17	U	ZZ	ZZAA	AAAA	ELCO	0000	Purchase Invoices	Payables	Payables A 2749860 19659581	New Brunswick Freezer HEF U410 -85°C	SCIENTIFIC LABO
18-JAN-2017	JAN-17	U	ZZ	ZZAA	AAAA	ELCZ	0000	Purchase Invoices	Payables	Payables A 2749860 19659581	ZZ2414290	2B SCIENTIFIC LTD
18-JAN-2017	JAN-17	U	ZZ	ZZAA	AAAA	ELCZ	0000	Purchase Invoices	Payables	Payables A 2749860 19659581	ZZ2414290	2B SCIENTIFIC LTD
27-JAN-2017	JAN-17	U	ZZ	ZZAA	AAAA	ELKC	0000	Purchase Invoices	Payables	Payables A 2750881 19718728	15ml Centrifuge tube,	BIOCHEMISTR
06-JAN-2017	JAN-17	U	ZZ	ZZAA	AAAA	ELKC	0000	Purchase Invoices	Payables	Payables A 2749754 19587459	15ml Centrifuge tube,	BIOCHEMISTR

	M	N	O	P	Q	R	S	T
	Ref 1	Ref 4	Ref 5	Ref 6	Ref 8	Ref 10	PO Number	Amount
EF U410 -85°C	SCIENTIFIC LABORATORY SUPPLIES LTD		SI123688701		1			-2,500.00
HEF U410 -85°C	SCIENTIFIC LABORATORY SUPPLIES LTD		SI123688701		5		2422625	-1,000.00
HEF U410 -85°C	SCIENTIFIC LABORATORY SUPPLIES LTD		SI123688701		5		2422625	500.00
HEF U410 -85°C	SCIENTIFIC LABORATORY SUPPLIES LTD		SI123688701		6		2422625	500.00
SF U410 -85°C	SCIENTIFIC LABORATORY SUPPLIES LTD		SI123688701		1		2422625	2,500.00
	2B SCIENTIFIC LTD		11119		2			0.00
	2B SCIENTIFIC LTD		11119		9			0.00
	BIOCHEMISTRY		943397		4			-44.31
	BIOCHEMISTRY		943397		157		2428851	0.00

- R1 is supplier/customer name
- R4 is the AR sales invoice number
- R5 is the AP supplier's invoice number
- R6 indicates an Internal Trading sale
- R8 is the invoice line number
- PO number will populate if relevant.