



Account Analysis- Transaction Detail (UFS) – Excel Version

This **UFS, General Ledger** reports provide detailed information about individual transactions that have been posted to the general ledger from other modules such as Accounts Payables (invoiced expenditure), Payroll and Accounts Receivable (sales invoices and income received). There are four versions of this report, this guide relates to the excel version.

Responsibility CAPSA GL Dept. Supervisor/User/Enquiry
Navigate Requests > Run

Report parameters

Currency

It also has a STAT option to allow for reporting on the physical number (as opposed to value) of CUEF units

Example report output

Posted	Period	Entity	Dept	CC	SOF	Tran	Spare	Category	Source	Batch Name	Description	R1	R4	R5	R6	R8	R10	PO Number	Amount
12-Jan-15	Jan-15	U	ZZ	ZZAA	AAAA	EBBZ	0	Purchase Invoices	Payables	Payables A 2499257 15464841	KAPA 2G fast DNA polymerase, 250U	BIOCHEMISTRY		850		2			-159.68
12-Jan-15	Jan-15	U	ZZ	ZZAA	AAAA	EBBZ	0	Purchase Invoices	Payables	Payables A 2499257 15464841	KAPA 2G fast DNA polymerase, 250U	BIOCHEMISTRY		820		6			0
04-Feb-15	Jan-15	U	ZZ	ZZAA	AAAA	EBBZ	0	Miscellaneous Transaction	Projects	Projects A 2548292 15612209	Journal Import Created								1,236.15
04-Feb-15	Jan-15	U	ZZ	ZZAA	AAAA	EBBZ	0	Miscellaneous Transaction	Projects	Projects A 2548292 15612209	Journal Import Created								-1,236.15
23-Apr-15	Apr-15	U	PD	PDAA	AAAA	EZZH	0	Petty Cash	Manual	PD/ALS/23/04/15-1	PETTY CASH								19.79
23-Apr-15	Apr-15	U	PD	PDAA	AAAA	EZZH	0	Miscellaneous Transaction	Projects	Projects A 2686443 16080955	Journal Import Created								-19.79
08-Apr-15	Apr-15	U	PD	PDAA	AAAA	EZZH	0	Miscellaneous Transaction	Payables	Payables A 2706491 16071118	Remaining non-allocated Site	FORMAT		868					-

R1 is supplier/customer name

R8 is the invoice line number

R4 is the sales invoice number

PO number will populate if relevant.

R5 is the supplier's invoice number

R6 indicates if it is an Internal Trading sale