



## Marketplace delivery charges

The cost for a delivery charge must be taken into account at the Requisitioning stage, especially if it relates to a project as funds are checked at this stage of the purchase.

1. Once you have found your item on the Marketplace, click on **Delivery Charge may apply**. **Click for details** to view applicable the delivery charge.

*Do not add the delivery charge at this point as you may have other items to purchase from the same supplier that will impact the delivery cost. In addition if you do, the delivery charge is added to your basket, the basket screen displays with delivery charge but no item so you have to search for the item again to add that to basket*

2. **Add...** the item to your shopping basket.
3. Click on **View Basket**.
4. Once all the item/s are in your basket, click on **Delivery Charge may apply**. **Click for details**.

No delivery charge	1,000	52.04	<input type="text" value="1"/>	52.04
<a href="#">Delivery charge may apply. Click for details</a>	1 Cylinder	56.20	<input type="text" value="1"/>	56.20
<input type="button" value="Update basket"/> <input type="button" value="Empty basket"/>				
Subtotal 114.12				
<input type="button" value="Checkout"/>				

5. Click **Add to Basket for the applicable charge**
6. The item and delivery charge are now in your basket ready to check out.

### Delivery Charges

Super Saver delivered at normal post times (if item is in stock, less than 30GBP and weight less than 250g)  
Please add one charge to each order that requires Super Saver delivery  
1.99

Lite 3 Day Delivery (if item in stock and for orders with a basket weight of 1Kg or less)  
Please add one charge to each order that requires Lite delivery  
3.99

Priority Delivery : Next Business Day before 10:30am (if item in stock)

If a delivery charge is applicable and it hasn't been added when you click **Checkout** from the Marketplace, the system will prompt you to either **'Add to basket'** the relevant delivery charge or select **'No thanks'**.

### Delivery charges

Your items may have delivery charges. Please choose which suppliers you wish to add delivery charges for from the list below.

ABCAM PLC

Cat no.	Description	Price	Quantity Required
OVERSIZED-LOCAL	Delivery to area to local to Cambridge for an oversized item	16	<input type="text"/>
DRYICE-LOCAL	Dry ice delivery to area to local to Cambridge	19	<input type="text"/>
LOCAL	Delivery to area to local to Cambridge	14	<input type="text"/>