|  |  |
| --- | --- |
| **Quotation**  |  |

|  |  |
| --- | --- |
| Quotation number: | Click or tap here to enter text. |
| Date of issue: | Click or tap here to enter text. |
| Issuing department name: | Click or tap here to enter text. |
| Issuing department contact details: | Click or tap here to enter text. |

Sales Quotation

|  |  |  |  |
| --- | --- | --- | --- |
| Billing Address: | Click or tap here to enter text. | Delivery Address: | Click or tap here to enter text. |
| FAO: | Click or tap here to enter text. | FAO: | Click or tap here to enter text. |
|  |  |  |  |
| Reference: | Click or tap here to enter text. |  |

Thank you for your enquiry received on Click or tap to enter a date.. We are pleased to quote on the following:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Qty** | **Description** | **Currency** | **Price (Ex VAT)** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Delivery, handling and packing charges applicable | Click or tap here to enter text. |
| Total | Click or tap here to enter text. |

The University of Cambridge Standard Terms & Conditions of Sale apply unless otherwise stated in this quotation. These are available at <https://www.finance.admin.cam.ac.uk/policy-and-procedures/terms-and-conditions>

**This quotation is valid without alterations for 90 days from the above issue date**.