

Positive, negative, debit, credit what does it all mean!?

Source	Expenditure shows as a ...	Income shows as a ...	If ending/total/final balance column is a ...	Notes
CUFS On-line enquiries	positive	()	bracketed figure = net income positive figure = net expenditure	
Cognos Financial Summary Report	positive in the expenditure column	positive in the income column	bracketed figure = deficit positive figure = surplus	A line may show as a deficit because there is no budget
	() in this column would be a supplier refund or journal	() in this column would be a customer refund or journal		
Cognos Budget to Actual	Positive in the Actual month column = money out	() in the Actual month column = money in	negative balance = deficit positive balance = surplus	
	() in this column would be a supplier refund or journal	Positive in this column would be a customer refund or journal		
CUFS Transaction Code Balance Alternative Report	positive = money out	() = money in	bracketed figure = total income positive figure = total expenditure	
	() in this column would be a supplier refund or journal	Positive in this column would be a customer refund or journal		
CUFS Trial Balance Report Full Field	positive = money out	() = money in	bracketed figure = total income positive figure = total expenditure	
	() in this column would be a supplier refund or journal	() in this column would be a customer refund or journal		
CUFS Account Analysis Trans 1 Report	debit column	credit column	Totals the column entries, and lists beginning and ending balances for debits and credits	