Financial Summary by Cost Centre

These Cognos, General Ledger reports provide a top-level overview of your departmental accounts by source of funds and/or cost centres. There are six versions of this report, please refer to the QRG Standard Cognos Reports Available if you are unsure which report to run.

This guide details the Financial Summary by Cost Centre report which provides a quick overview of balances and activities on all cost centres in the department.

Navigate Cognos > Live > Your dept’s School > Departmental (Shared) Reports > Grants Reporting

Report parameters

![Financial Summary by Cost Centre](image)

Example report output

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