

GL Summary Data

Available in **Cognos**, this **General Ledger** report allows users to produce Year-to-Date summary reports on actual expenditure against allocation budgets for selected periods and departments. These can be multiple and non-adjacent.

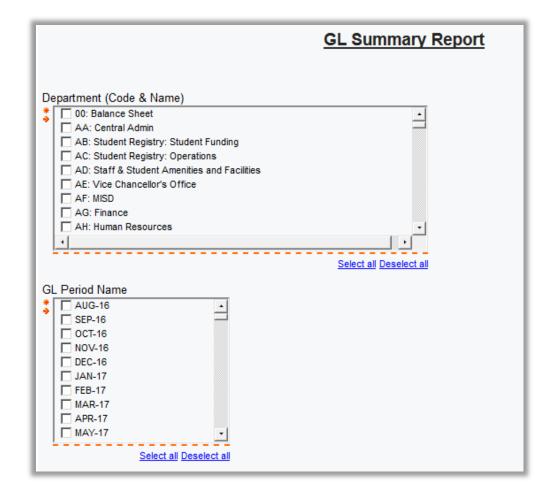
This report defaults to Excel, but can provide output in all standard formats (including PDF and html).

Running the report

The report can be accessed from the following folder:

Public Folders > LIVE > [School] > School All Departments (CUFS)

Parameters





Example output

In Excel a workbook containing a worksheet will open.

Department Code	Department (Code & Name)	GL Period Name	Annual Budget (Allocation)	Source of Funds Code	Source of Funds Description	Cost Centre Code	Cost Centre Description	Transaction Code
AG	AG: Finance	JAN-17	0.00	0000	Balance Sheet Default	0000	Balance Sheet Default	SPAA
AG	AG: Finance	JAN-17	0.00	0000	Balance Sheet Default	0000	Balance Sheet Default	UBCA
AG	AG: Finance	JAN-17		ZZZZ	Depreciation - University Funded Assets		Balance Sheet Default	FBBA

Transaction Description	Budget YTD (Allocation)	Actual YTD
Petty Cash Imprest	0.00	500.66
Bad Debt Provision Non RG (Balance Sheet)	0.00	(885.00)
Depreciation Plant & Machinery	0.00	30,927.90