Actuals and Commitments in the Grants module

	Transaction	Status	In real time, the transaction will appear on …				After the overnight processing, the transaction will appear on …			
			Award Status Enquiry	Award Status Report	Commit-ment Report		Project Status Enquiry	Project Status Report	Expenditure Enquiry	Expenditure Report
iProc	Requisition	In process Approved Preapproved	Commitment			Once relevant overnight accounting processes and costings have completed the transaction will also appear on:	Commitment		Not applicable The transaction is not an actual.	
		Rejected	✖	✖	✖		✖			
	Purchase Order	Incomplete	Remains a commitment Commitment already accounted for by approved requisition/s that created order				Remains a commitment Commitment already accounted for by approved requisition/s that created order			
		Requires re-approval Approved Open	Commitment (as above)				Commitment (as above)			
		Closed (order fully matched to invoice)	Commitment converted to Actual The process of matching means that the commitment is replaced by the 'actual' from the invoice				Commitment converted to Actual The process of matching means that the commitment is replaced by the 'actual' from the invoice			
		Finally Closed (manually by the dept for various reasons. Refer page 3, *Dealing with iProc commitments*)	Commitment Reversed (Funds no longer reserved)				Commitment Reversed (Funds no longer reserved)			

Dealing with outstanding iProcurement commitments – Interactive guide

	Transaction	Status	After AP batch release (usually overnight), the transaction will appear on …						
			Award Status Enquiry	Award Status Report	Commitment Report	Project Status Enquiry	Project Status Report	Expenditure Enquiry	Expenditure Report
Accounts Payable	**Standalone Invoices**	Validated (i.e. passed fund checking)	Actual *regardless of whether the invoice has been Secondary Invoiced Approved (SIA) or Paid*		N/A	Actual *regardless of whether the invoice has been Secondary Invoiced Approved (SIA) or Paid*			
		Failed funds check hold	Commitment		✖	Commitment		N/A	
	Fully Matched Invoice	Validated (i.e. passed fund checking)	Actual *regardless of whether the invoice has been SIA or Paid .(Commitment converted to Actual)*		N/A	Actual *regardless of whether the invoice has been SIA or Paid .(Commitment converted to Actual)*			
	Matched invoice, remaining balance on PO	Validated (i.e. passed fund checking)	Actual only *where **matched**, regardless of whether the invoice has been SIA or Paid)*		Unmatched: remains commitment	Actual only *where **matched**, regardless of whether the invoice has been SIA or Paid)*			
	Transaction	Status	After central costing process is run, usually mid-day & overnight, the transaction will appear on …						
			Award Status Enquiry	Award Status Report	Commitment Report	Project Status Enquiry	Project Status Report	Expenditure Enquiry	Expenditure Report
Grants	**Journal**	Released	Actual		N/A	Actual		Actual *Note: shows with a blank cost until the central costing process has completed*	
		Working/Submitted	✖		✖	✖		***Working**: Does not show anywhere **Submitted**: shows with a blank cost until the JOURNAL is released, AND the central costing process has completed*	
		Failed funds check	✖		✖	✖		*Shows with a blank cost until the issue is resolved*	