



AUD: Cost Audit Report

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This report provides a breakdown of the summary figure posted in the GL from Research Grants journals (pre-approved batches).

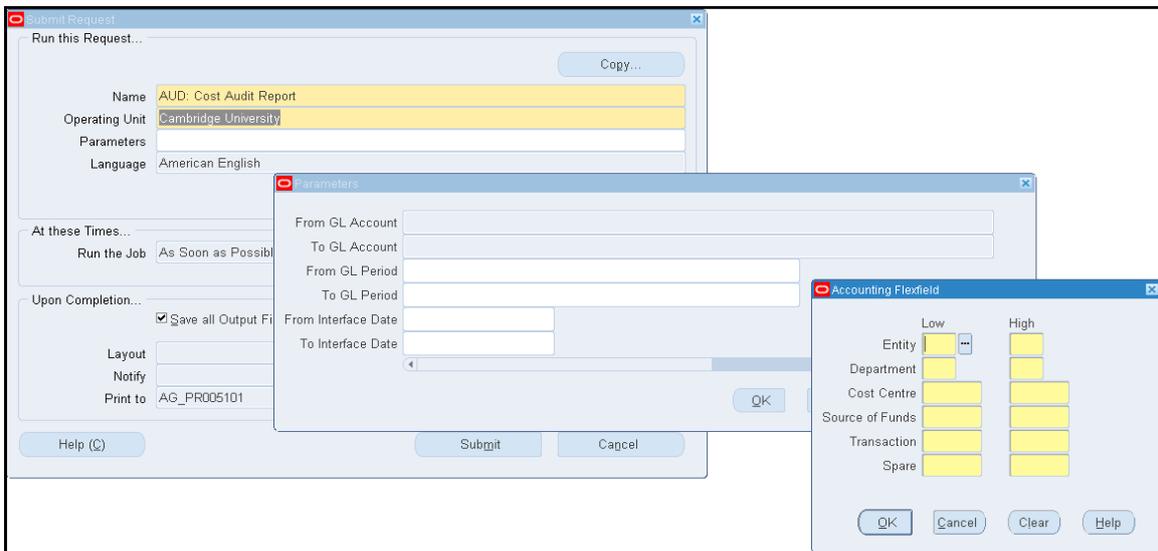
Used For Breaking down the overhead posting and other GL values with a Projects posting reference.

Responsibility: GM Grants Administrator
Navigate: Requests → Run → OK

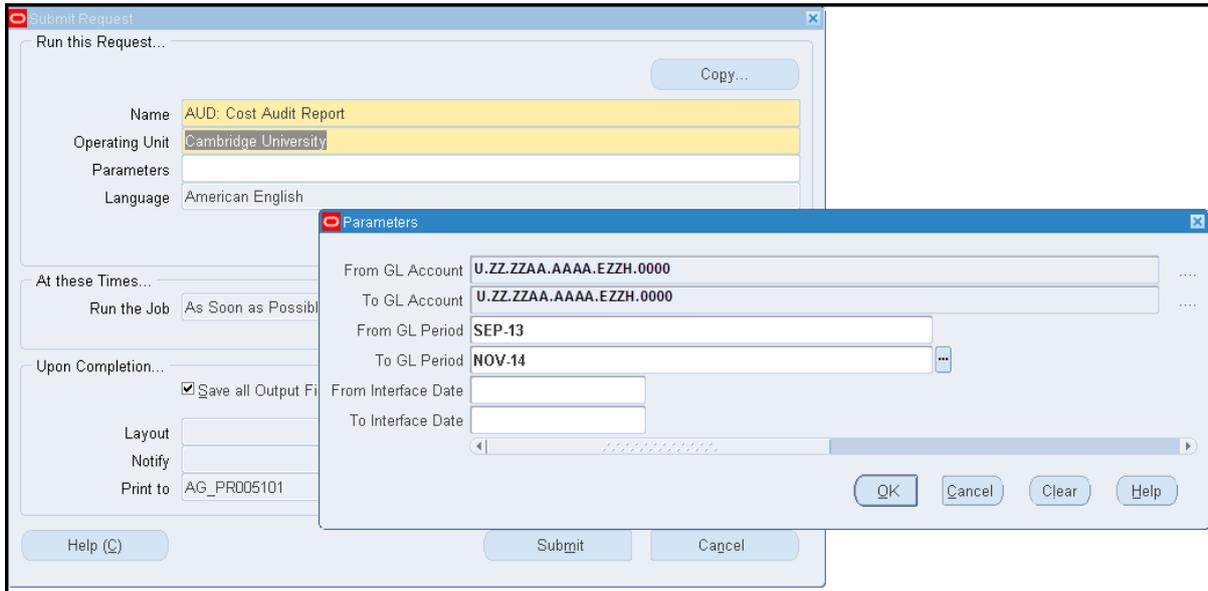
Parameters	
From GL Account	Enter the GL code to be queries in the flexfield
To GL Account	Enter the GL code to be queries in the flexfield
From GL Period	Enter GL period
To GL Period	Enter GL period
From Interface Date	Enter Interface Date range (optional)
To Interface Date	Enter Interface Date range (optional)

How to run the Cost Audit Report

Click on the *List of Values* and select the *AUD: Cost Audit Report* from the list. The flex field will open for the GL code you wish to query. Enter the *GL code* and click **OK**.



The GL code will populate in the parameters. Enter the GL period from and to.



In the batch name parameter, enter in the batch details copied from the GL. Use the paste icon in the toolbar. Submit the request.

The report will give a listing of the project code, expenditure type and item date for each amount that makes up the GL posting.

Example report output

CAPSA Set of Books		Cost Audit Report		Report Date: 23-MAR-2016 07:42					
All amounts are shown in GBP									
Project	Task	Exp.Type	Exp. Item Date	Employee/Exp. Org.	Period Name	Interface Date	Debit Amount	Functional	Credit Amount
Accounting Flexfield:		U.ZZ.ZZAA.AAAA.EZZH.0000							
ZZAG123	1	Other Costs	05-OCT-14	ZZ Ecology	OCT-14	16-OCT-14	9.00		
Clearing Account Flexfield:		U.ZZ.ZZAA.AAAA.EZZH.0000							
ZZAG123	1	Other Costs	05-OCT-14	ZZ Ecology	OCT-14	16-OCT-14	3.99		
Clearing Account Flexfield:		U.ZZ.ZZAA.AAAA.EZZH.0000							
ZZAG123	1	Other Costs	28-DEC-14	ZZ Ecology	JAN-15	08-JAN-15	22.78		
Clearing Account Flexfield:		U.ZZ.ZZAA.AAAA.EZZH.0000							
ZZAG123	1	Other Costs	24-MAY-15	ZZ Ecology	MAY-15	29-MAY-15	9.00		
Clearing Account Flexfield:		U.ZZ.ZZAA.AAAA.EZZH.0000							
ZZAG123	1	Other Costs	21-JUN-15	ZZ Ecology	JUN-15	25-JUN-15	8.59		
Clearing Account Flexfield:		U.ZZ.ZZAA.AAAA.EZZH.0000							