



Project Enquiry

This **Cognos, Grants** report provides a summary of actual burdened costs per task, by expenditure category and type (the same information as the Award Status Enquiry screen in UFS)

Navigate **Cognos > Live > *your dept's School* > Departmental (Shared) Reports > Grants Reporting > Other Reports**

Report parameters

Project Enquiry Parameters

Pick School, Project organisations will automatically populate
 * School of the Biological Sciences

Pick Project Organisation, Project Short codes will automatically populate.
 * ZZ_Ecology

Pick Project short code or multiples
 ZZAG/115

[Select all](#) [Deselect all](#)

Pick date range
From: **To:**

2016

Jan	Feb	Mar	Apr	May	Jun	
Jul	Aug	Sep	Oct	Nov	Dec	
Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Earliest date Latest date

2016

Jan	Feb	Mar	Apr	May	Jun	
Jul	Aug	Sep	Oct	Nov	Dec	
Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Example report output

Project Enquiry				
ZZAG/115				
Task Number	Task Name	Expenditure Category	Expenditure Type	Amount
000001	DIRECT COSTS	EQUIPMENT	COMPUTING COSTS	1,092.00
			EQUIPMENT	41,408.00
		OTHER COSTS	OTHER COSTS/CONSUMABLES	89,955.88
			OTHER COSTS/MISCELLANEOUS	77,404.89
		STAFF COSTS	STIPENDS	259,401.01
		WAGES	179,192.74	
		TRAVEL AND SUBSISTENCE	TRAVEL/FOREIGN	0.00
000001				648,454.52
000100	NON DIRECT COSTS	ESTATES COSTS	ESTATES COSTS - CHEST	44,338.68
			ESTATES COSTS - DEPT	8,867.73
		INDIRECT COSTS	INDIRECT COSTS - CHEST	161,121.46
			INDIRECT COSTS - DEPT	32,224.29
		UNIVERSITY FUNDED	UNIVERSITY FUNDED - CHEST	(41,092.03)
UNIVERSITY FUNDED - DEPT	(8,218.40)			
000100				197,241.73
Summary				845,696.25