Finding Stock Information

The system keeps details of all the entries and transactions for any particular stock item in *View Material Transactions.* This would be the equivalent of a paper stock record card. The information for the record card is pulled through from the Purchasing module as well as the Inventory module.

By querying the record for a stock item, you can see:

Transaction Date	The exact date and time that the departmental issue or return took place.
Transaction Quantity	How many items were involved in the issue or return.
Source Type	Where did this transaction come from (i.e. a Purchase Order – Number is displayed in the Source column)
Transaction Type	What type of transaction was this (i.e. a receipt from a PO, issue to department)
Distributions	The General Ledger codes involved in the receipt or issue.
Reference	This is pulled through from the miscellaneous transaction – should give you the requisition number and the name of the person who the items were issued to.
Transaction ID	Will give the Receipt number if the transaction was a PO Receipt.

The system also keeps a track of cost and price information for each stock item and pulls information through from the Accounts Payable module as well. You can run an Items Cost enquiry on a Stock Item Code and find the following information.

Unit Cost	Excluding VAT
Last PO Price	How much the item cost when it was last raised on order.
Invoice Price	How much the item cost when we last paid for it on supplier's invoice.

All the above information will help you when you next decide to order the item for your stores, by letting you know how much it should cost and how many you have in stock, as well as giving you an idea about how many items to buy in.

View Layer Cost Transaction

Responsibility:	CAPSA XX: INV Stores Supervisor Responsibility
Navigate:	Transactions ➜ View Layer Cost Transaction

1.   Amend the **transaction dates** accordingly.

2.   Complete either the **Item** field with the stock item code or Source type.

3.   Click **Find**

This screen shows you what layers are created or consumed for each transaction for stock item code HCA0001. Each time you click on a line the layer information will display at the bottom.

Item Costs Details (KAA)

Item **HCA0001** … GLOVES - DOMESTIC BLUE IN   UOM Ea

Cost Type FIFO   FIFO Cost Type   Default Cost Type FIFO

☐ Use Default Cost Controls

Cost Controls

☑ Inventory Asset   Lot Size 1

☐ Based On Rollup   MFG Shrinkage Rate 0   [..]

Cost Information

Material	1.93120	Cost Category	HCA
Material Overhead		Quantity	20
Resource		Extended Value	38.62
Outside Processing		Last PO Price	3.00000
Overhead		Invoice Price	1.38667
Unit Cost	1.93120	Make/Buy	Buy
COGS Account	U.KA.KAAF.GAAD.EZZZ.0000	☐ Include In Rollup	
Sales Account	U.KA.KAAF.GAAD.LAAZ.0000		

Views   Costs