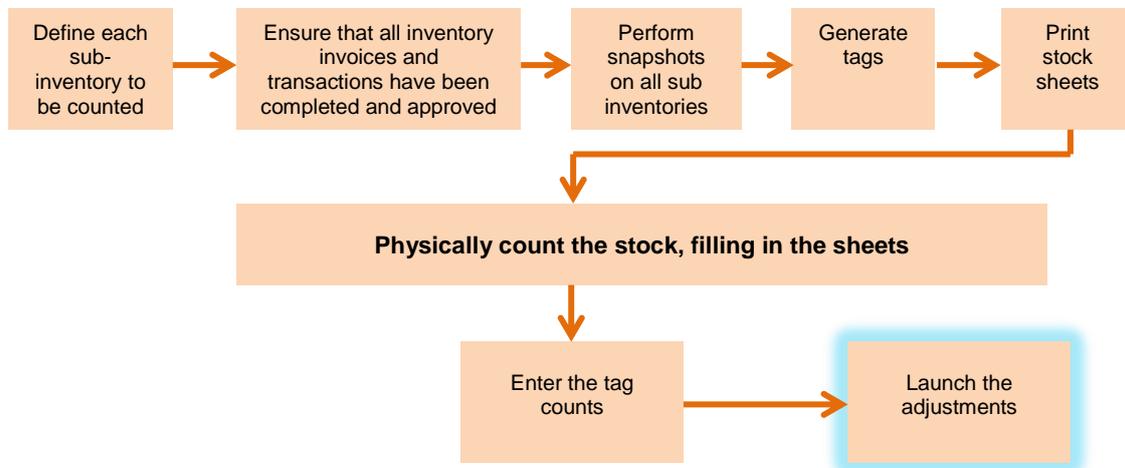




Recording Stock Takes: Step 8



Launching Adjustments

1. From the Navigator screen double click on **Physical Inventory**.
2. Click on **View, Find**
3. Click on the line you want to launch adjustments for and click **OK**.
4. From the **Tools** menu select **Launch Adjustments**.

Launch Adjustments (KAA) - KAA_STOCK TEST 20 BD

Adjustment Account

Adjustment Date 10-DEC-2013 13:00:44

5. Complete the **Adjustment Account** field with the account code any variances are to be entered against.(Only one can be entered)
6. Amend the **Adjustment Date** to be the same as the Snapshot date.
7. Click **Launch Adjustments**.
8. Click **OK** for any confirmation pop-up

You have now finished your stock take