

GMS: Cost Audit Report

This report provides a breakdown of the summary figure posted in the GL from Research Grants journals (pre-approved batches).

Used For Breaking down the overhead posting and other GL values for Research Grants. It is suggested you have the GL account code requiring the breakdown to hand before running this report.

Responsibility:	GM Grants Administrator
lavigate:	Requests \rightarrow Run \rightarrow OK

Parameters	
From GL Account	Enter the GL code to be queried in the flexfield
To GL Account	Enter the GL code to be queried in the flexfield
From GL Period	Enter GL period
To GL Period	Enter GL period
From Interface Date	Enter Interface Date range (optional)
To Interface Date	Enter Interface Date range (optional)

NB: For this report, it is recommended that you try to restrict the range as much as you can. Therefore you should complete the **From** and **To** GL **periods**, as well as the GL **accounts**.

How to run the Cost Audit Report

Click on the List of Values and select the AUD: Cost Audit Report (UFS) from the list. The flex field will open for the GL code you wish to query. Enter the GL code and click OK.

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The GL code will populate in the parameters. Enter the GL period from and to.

Run this Request.				Cupy.	5		
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To see the breakdown of a summary line in your GL report, use the Accounting flexfield parameters to enter in the batch details copied from your GL report. This gives the listing of the project code, expenditure type and item date for each amount that makes up the GL posting.

Example report output using GL batch

Alemanting Nextical	Clearing Accounting Fleatfield	Projecti	Yata	Exp-Type	Esp. Rem Dete	Employee/ Exp. Org.	Description / Commente	Employee Name / Vandor Name	P.A. Bassis Isama	GL Batch Harma	Percel Nerro	timefata Dete	Furst Debit Amount	Fam: Crefft Amount
U 77, 72AG MABB .£27C-0000	U.ZZ.ZZRK.AAAA. ELCZ.0000	22AG/440	1	Other Costs/Consumable	29-NOV-20	ZZ_Ecology	26# NOV 2020		ZZ/JNP/10/12/20 /01	Projects A 2998317 29129817	DEC-20	10-DEC-20	25.20	
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	U.72.7202.AAAA. EZZZ.0000	77AG/456	1	Other Costs/Consumable	29-NOV-20	ZZ_Ecology	Stores Nov 20		ZZ/VBC/0912/20 /01	Projects A 2998299 29114915	DEC-20	08-DEC-20	16.21	
	U.7Z.7Z58.GAAB. EAE2.0000	ZZAG/528	1	Other Costa/Consumable	29-NOV-20	ZZ_Ecology	GEL CAMERA NOV 2020		ZZ/JNP/10/12/20 /02	Projects A 2998317 29129817	DEC-20	10-DEC-20	3.00	
										Total for the account			139.10	y.
										Total for the report			139/10	

Report information:

Report Name	AUD: Cost Audit Report (UFS) 01-APR-2021 14:57:55					
Report Date						
Parameters Entered						
From GL Account	U.ZZ.ZZAG.MABB.EZZC.0000					
To GL Account	U.ZZ.ZZAG.MABB.EZZC.0000					
From GL Period	DEC-20					
To GL Period	JAN-21					
From Interface Date						
To Interface Date						