GMS: Department Non-direct Cost Analysis (UFS)

This report provides a breakdown of departmental non-direct costs charged across a range of projects for a specific time period. The parameters can be used to request information by department or sub-department, PI or sponsor category.

If data is required on both the chest and department share of non-direct costs the report GMS: Actual Expenditure Enquiry – Range - Report (UFS) should be used.

Used For   Reporting on non-direct costs generated at Month and Year End

Responsibility: **GM Grants Administrator**	
Navigate: **Single requests → Run → OK**	

Parameters	
From Project Organisation	Enter or select your Organisation from the list or values
To Project Organisation	Enter or select your Organisation from the list or values
Project Principal Investigator	Leave blank for all or select from the list of values to produce a report for a Principal Investigator
Award Sponsor Category	Leave blank for all sponsors or select a category of sponsor from the list of values.
From Expenditure Item Date	Enter the date range as required. This field must be entered.
To Expenditure Item Date	Enter the date range as required. This field must be entered.
Order By	The report will automatically total the data by sponsor category. Within the category data can be ordered by Award Number, Principal Investigator or Project Number.

Example   To request non-direct costs for Jan – Jul 2021: Enter the date range for the month required from the first to the last day.

The report will subtotal by sponsor category by month, with a total for each month. The sponsor category code, which is an optional parameter, is the third letter of the source of funds code where the income is posted to in the GL, and is shown on the report. Non-direct costs are posted to the departmental research cost centre, the source of funds code (SOF) indicated on the report, transaction code LZCE. This report has been designed to be easily converted into a spreadsheet for further analysis.

Example report output


```
                              GMS: Department Non Direct Costs Analysis (UFS)                    Report Date : 23-MAR-2016 08:03:45
                                                                                                Page :        1 of     55
                                                                                                Ref :    AFRGNDC v1.0 / 1
Project Organisation - From  :     ZZ_Ecology
Project Organisation - To    :     ZZ_Ecology
Prinicipal Investigator      :     All
Award Sponsor Category       :     All
Expenditure Item Date - From :     01-AUG-2015  to  01-FEB-2016
Order By                     :     Project Number

Expenditure Item Date :    AUG-2015

 Sponsor Category :         EU Other                              Sponsor Category Code :  W

  Sponsor :                 FONDATION WIENER ANSPACH

    Award    Project    Task  Expenditure Type      Item Date  PA Date     GL Date     Principal Investigator          Sponsor               Cat SOF      Dept. NDC
   -------- ---------- ----- --------------------- ----------- ----------- ----------- ------------------------------- --------------------- --- ---- ---------------
                        100   Estates Costs - Dept  01-AUG-2015 31-AUG-2015 31-AUG-2015                                 FONDATION WIENER ANSPACH W    EZWB           45.05
                        100   PI Costs - Dept       01-AUG-2015 31-AUG-2015 31-AUG-2015                                 FONDATION WIENER ANSPACH W    EZWB          249.03
                        100   University Funded - Dept 01-AUG-2015 31-AUG-2015 31-AUG-2015                              FONDATION WIENER ANSPACH W    EZWB         -431.51
                        100   Infrastructure Techs - D 01-AUG-2015 31-AUG-2015 31-AUG-2015                              FONDATION WIENER ANSPACH W    EZWB            7.70
                        100   Indirect Costs - Dept 01-AUG-2015 31-AUG-2015 31-AUG-2015                                 FONDATION WIENER ANSPACH W    EZWB          129.74
                                                                                                                                                              ---------------
                                                                                            (FONDATION WIENER ANSPACH) Sponsor Sub Total :              0.01


 Sponsor Category :         NON-EU CHARITY                        Sponsor Category Code :  O
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Award and project numbers would be listed here

PI Name would be listed here

- A negative value is a credit. University funded is the shortfall that the sponsor is not funding. This example is for one month only.