



## Logging into iProcurement

The link below will take you to the CUFS home page. <http://ufs.admin.cam.ac.uk/>

From here you can access:

- the LIVE system once you have a username and password which must be requested by your Key Contact.
- the PLAY system can only be granted by finance training.
- reference documents.
- phone numbers for assistance.
- training manuals.

Once you have logged into CUFS, the home page will display, and if you click on the relevant responsibility, a screen similar to below will display. You may have more than 1 module responsibility in CUFS in which your case your screen will look different.

The screenshot displays the iProcurement Buyer interface for the University of Cambridge. The header features the university's crest and name, along with navigation icons and a user login status of 'MS2139'. The main content area is titled 'Home' and includes a 'Navigator' section with a tree view of menu items. The 'Favorites' section on the right allows users to manage their preferred items. The footer contains legal notices and a privacy statement link.